



BOOK LOAN FORM

Student Name			
ID Number			
Course			
Term			
Books Borrowed			
Title 1			
Title 2			
Title 3			
Title 4			
Title 5			
Total Books Borrowed			
Date Borrowed Maximum 14 days			
Librarians Signature		Students Signature	
Date Returned Maximum of 14 days			
Condition Returned			
Missing Books No			
Missing Title 1			
Missing Title 2			
Missing Title 3			
Missing Title 4			
Missing Title 5			
Late Return Fine - £5 per book per day			
Lost Book Fine – Full Commercial Value			
Total Fine			
Librarians Signature		Students Signature	



Oxford College of Education

Date	
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Please fill additional form(s) and staple with original if all loaned books are not returned together