

# Managing People - e-Learning CPD

This online Managing People course will look at how you can get the best from your staff through setting proper objectives, giving regular and constructive feedback and managing tasks effectively. This e-learning course will also introduce how to approach those more difficult conversations that are sometimes needed.

## Learning Outcomes

- Responsibilities of the role
- What skills are required?
- Communication skills
- People management skills
- Motivational skills
- Problem solving skills
- How to manage issues
- Getting the best from staff
- Setting objectives
- Managing tasks
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- Self-appraisal and feedback

## Duration

60 mins